

Masjid Al-Jannah Community Islamic School
1 Stoke Road, Slough SL2 5AH

Admission Form

Please fill this form in CAPITAL letters using black ink.

Section 1- Child's Details

Surname: Forename (s):

Date of Birth: Country of Birth:

Gender: Male Female Ethnic Origin:

Mother tongue/First Language:

Nationality:

Address:

..... Post Code:

Telephone: Mobile:

Relationship to child:

Which course are you applying for: Hifz-ul-Quran (memorisation)

Quran and Islamic Studies (Maktab)

Contact

Ousman Annsary (Imam)	07443844312
Shabbir Ahmad (Admin)	07982961448
	01753315618

Child's Health

Does your child suffer from any serious illness/allergies? If so please give details:

.....

Any other relevant information:

Name of Surgery:

Name of Doctor:

Address of Surgery:

Section 2- Parents/Guardians Details

Father's Name:

Address:

Post Code:

Occupation:

Contact Number: Mobile Number:

Post Code:

Occupation:

Contact Number: Mobile Number:

Emergency Contact Details

Please provide details of somebody who can be contacted if parents/guardians cannot be contacted.

(1) Name: Number:

(2) Name: Number:

(3) Name: Number:

Section 3

(Only to be filled in if your child has attended a Madrasa or has had home tuition, etc.)

Name and contact details of current/last teacher and Madrasa:

Madrasa Name:

Teacher:

.....

Number:

Please give full details with names of all the Islamic books he has studied to date and how much Qaida or Qur'an has been read:

Islamic book:

.....
.....

Qaidah:

Quran:

Why is your child leaving their current Madrasa?

.....
.....

Please provide any other detail you think will be useful for us:

.....
.....

Section 4- Offer of Acceptance

Do you have any other children studying at this institute?

Yes No

Please note that there may be a waiting list and places would be awarded on a first come first served basis. There is an equal opportunity policy in operation. There will also be a

short assessment to check the child's ability.

I hereby apply for my child to be admitted Masjid Al-Jannah Community Islamic School. I agree to abide by all the schools regulations and will support the ethos and Islamic Practices.

Rules and Regulations

1. To dress our children in an Islamic way is very important. All children must dress appropriately, for boys A **White** Kurta/Thawb/Shalwar Kameez/Jubba etc., Trousers (that stay above the ankles at all times) and a Hat. Clothing should not contain pictures or large writings.
2. Uneven haircuts are not allowed in Islam. Therefore short back and sides or any other styles are not allowed. Any child with un-Islamic haircut will not be allowed in the Madrasah.
3. Parent(s)/Guardian(s) are obliged to respect the timings. Punctual attendance of the times given is necessary from Monday to Friday. Students are expected to arrive on time for classes and any late arrivals or absentees will not be tolerated.
4. All absences must be explained by a note signed by the parent/guardian upon return.
5. In the case of any event whereby the student needs to take a number of days off, permission should be sought from the Head Teacher.
6. A re-registration fee will apply for any child who leaves the madrasah and wishes to re-join subject to availability.
7. Parents/guardians shall be expected to ensure that the child prepares for his/her lessons at home.
8. Any queries or complaints should be made only to the Head teacher not directly to a teacher. There must be no interruptions made by any parent or representative whilst teaching is in progress.
9. Any behavioural problems from a student will not be tolerated and appropriate action will be taken. The Madrasah has a strict 4 stage behaviour policy. If the student misbehaves then these steps will be taken in sequence, though some behaviour may result in immediate expulsion.
Stage 1: A verbal warning
Stage 2: The Head Teacher will discuss the matter with the student and Detention given.
Stage 3: Letter will be sent home and The Parents/Guardians of the child will be called in to have a meeting with the Head Teacher and class Teacher and the student may be suspended.
Stage 4: The student will be excluded if deemed appropriate
10. The Madrasah has a detention policy which applies to all children, irrespective of age. Any Teacher or the Head Teacher can give detention to any child if they consider it necessary and has the right to keep the child back after class hours up to *15 minutes* without prior notice. If a child is given detention for more than 15 minutes, then a letter will be sent home with the child, to notify the parent/guardian in advance. Failure to attend the detention will lead to the child being suspended.
11. Parents/Guardians should notify the Head teacher prior to admission of any health problems that their child has. Also keep the Madrasah informed of the child's health.
12. Parents/Guardians will not interfere with regards to the running and arrangements of the Madrasah.

13. Children are not allowed to attend the Madrasah with mobile phones; hand held game consoles, iPods, iPads, mp3s, Penknives, sweets, chewing gum etc. Any child found to be in possession of any of these items will have them confiscated immediately and may not be returned to the child.

14. All **females** coming to drop and /or collect the child *must* cover their heads (in accordance with Islamic ethics)

15. Any deliberate damage to the property of the masjid will have to be reimbursed by the parents/guardians.

16. Safety of the children outside the lesson hours in masjid premises is the responsibility of the parents/guardians.

17. Students are not allowed to take part in any activity during the class hours. E.g. clubs, trips, family outings etc.

18. All the above Rules and Regulations and any further rules decided by the Head teacher or committee will have to be followed.

Please note that the above terms and subject to change.

I understand & accept the terms set out in this section of the application form.

I do not accept the terms set out in this section of the application form.

Sign: Print Name:

Date:

Office Use Only

Date Received:

Passport :

Birth Certificate:

Enrolment Date:

Application Number: